

Request for Coalitions to Participate in the Health Care Coalition Response Leadership Course

FY 2019 Course Offerings

ASPR's National Healthcare Preparedness Program and FEMA's Center for Domestic Preparedness (CDP) are seeking health care coalitions to participate in their jointly developed Health Care Coalition Response Leadership Course at the CDP's campus in Anniston, Alabama.

FOR 2019 THERE ARE ELEVEN CLASSES.

- **For nurses and physicians: We anticipate Continuing Nursing Education and Continuing Medical Education Credits will be available for each course.**
- **We still require 9 participants (see details below) for each course. The 9th participant can represent any coalition member organization.**

Course purpose. The purpose of the course is to provide instruction and practical experience in the best practice procedures for preparing and responding as a health care coalition leadership team to community and regional public health and medical emergencies.

Time commitment: Five days: one day travel to FEMA CDP Anniston, three days of instruction, one day travel from CDP Anniston.

Course instruction length: 3 days, 8 hours per day.

Location: The course will be delivered in residence at FEMA's Center for Domestic Preparedness in Anniston, Alabama.

Class size: Three coalitions with 9 participants per coalition, total of 27 participants.

Target audience. The target audiences for this course are representatives from core members of health care coalitions: hospital leaders, emergency medical service leaders, public health, and emergency management leaders.

To ensure an optimal student experience for the course, the 9 participants from each coalition should include representatives from the following disciplines:

- Hospital Leaders (2 participants)
- Emergency Medical Services Leaders (2 participants)
- Emergency Management Leaders (2 participants)
- Public Health Agency Leaders (2 participants)
- A leader representing any of the coalition's member organizations. (1 participant)
- ***At least one of the above 9 participants must be a nurse or physician***

Cost: Course participation is fully funded for non-federal attendees. Travel, lodging, and meals will be provided for non-federal participants who are registered through CDP for the course. (Note there are rare exceptions to this.)

FY 2019 HEALTH CARE COALITION RESPONSE LEADERSHIP COURSE

COURSE DATES AND APPLICATION SUBMISSION DEADLINES

NOTE: TRAINING WEEK NUMBERS CORRESPOND TO FEMA CDP ANNISTON TRAINING WEEKS

- Training Week 2: Travel Tues, Oct 9; Class Oct 10-12; Travel Sat, Oct 13, 2018.
NOTE: Mon, Oct 8, Columbus Day.

Deadline for application submissions: COB Mon, August 27, 2018.

- Training Week 5: Travel Mon, Oct 29; Class Oct 30-Nov 1; Travel Fri, Nov 2, 2018.

Deadline for application submissions: COB Mon, Sept 17, 2018.

- Training Week 11: Travel Mon, Dec 10, 2018; Class Dec 11 -13; Travel Fri, Dec 14, 2018.

Deadline for application submissions: COB Mon, Oct 29, 2018.

- Training Week 15: Travel Mon, Jan 7; Class Jan 8 - 10; Travel Fri, Jan 11, 2019.

Deadline for application submissions: COB Mon, Nov 26, 2018.

- Training Week 18: Travel, Mon, Jan 28; Class Jan 29 – Jan 31; Travel, Fri, Feb 1, 2019.

Deadline for application submissions: COB Mon, Dec 10, 2018.

- Training Week 21: Travel Tues, Feb 19; Class Feb 20 - 22; Travel Sat, Feb 23, 2019.
NOTE: Mon, Feb 18, President's Day.

Deadline for application submissions: COB Mon, Jan 7, 2019.

- Training Week 29: Travel Sun, Apr 14; Class Apr 15 - 17; Travel Thurs, April 18, 2019.

Deadline for application submissions: COB Mon, March 4, 2019.

- Training Week 35: Travel Tue, May 28, Class May 29 - 31; Travel Sat, June 1, 2019.
NOTE: Mon, May 27, Memorial Day

Deadline for application submissions: COB Monday, Apr 15, 2019.

- Training Week 41: Travel Mon, July 8; Class July 9 -11; Travel Fri, July 12, 2019.

Deadline for application submissions: COB Mon, May 27, 2019.

- Training Week 45: Travel Mon, Aug 5; Class Aug 6 - 8; Travel Fri, Aug 9, 2019.

Deadline for application submissions: COB Mon, June 24, 2019.

- Training Week 51: Travel Mon, Sept 16; Class Sept 17-19; Travel Fri, Sept 20, 2019.

Deadline for application submissions: COB Mon, Aug 5, 2019.

2019 HEALTH CARE COALITION RESPONSE LEADERSHIP COURSE

APPLICATION PROCESS

READ CAREFULLY

- A coalition may submit application(s) for one or more course dates.
- Coalitions should complete and *submit a separate application for each date* they are applying for.
- One application cannot be used for multiple dates.
- Applications submitted for one course date will not be considered for other course dates.
- To be considered, applications must be complete and submitted by the application deadline for each course.
- Applications are considered for a course offering only after the submission deadline has passed.
- Applications will be considered complete only if all 9 of the coalition's confirmed participants, including their names and titles, are identified and submitted at the time of the original application.
- NHPP will review all applications received for a course shortly after the each course's application submission deadline.
- All applicants for a course offering will be notified whether or not they have been selected to participate in that course shortly after all applications have been reviewed.
- After acceptance to a course, NHPP will connect the coalition's POC to CDP Anniston regarding registration, travel, and logistics.
- If not accepted for one course date, we encourage coalitions to apply for future course dates if they have not done so already.

APPLICATION FOR COALITIONS TO PARTICIPATE IN THE
FY 2019 HEALTH CARE COALITION RESPONSE LEADERSHIP COURSE

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To apply for any of the Health Care Coalition Response Leadership Courses offered in FY 2019 please provide the following information by COB of the deadline date for the course you are applying for.

Send completed applications to: Richard.Hunt@hhs.gov

Coalition Name / State: _____

Date application submitted: _____

Which one of the course Training Weeks are you applying for?

SELECT ONLY ONE WEEK PER APPLICATION. You may use copies of this form to apply for additional date(s) at any time prior to the submission deadline(s) for each course. Note: Training week numbers correspond to FEMA CDP Anniston Training Weeks.

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Coalition Name / State: _____

Restate the Training Week are you applying for (e.g., Week 41): _____

A single POC for communications re: application and registration. The POC identified should be the coalition leader.

Name/Title: _____

Email address: _____

Phone numbers: _____

Confirmation of your coalition's 9 participants and identification of nurse or physician participant(s):

The names and titles of all 9 participants must be submitted with the original application.

- Hospital Leaders (2 participants)

Name/Title: _____

Name/Title: _____

- Emergency Medical Services Leaders (2 participants)

Name/Title: _____

Name/Title: _____

- Emergency Management Leaders (2 participants)

Name/Title: _____

Name/Title: _____

- Public Health Agency Leaders (2 participants)

Name/Title: _____

Name/Title: _____

- A leader representing any of the coalition's member organizations. (1 participant)

Name/Title: _____

- Which of the above 9 participants is a nurse or physician? (At least one)

Name/Title: _____